

MARICOPA COUNTY BOARD OF HEALTH MEETING MINUTES

Monday, August 17, 2015
4041 N Central Avenue, 14th Floor
Phoenix, Arizona 85012
Cholla Conference Room

Vice President Kip Steill called the meeting to order at 3:00 p.m.

ROLL CALL:

Members Present:

Don Cassano
Scott Somers
Nedra Halley
Don Hughes
Andrew Kunasek
Kip Steill
Michael Mills, M.D.
Francisca Montoya

Members Excused:

Andrew Ingram
Debra Baldauff

Ex-Officio: Bob England, M.D.

CALL TO THE PUBLIC:

Mr. Kip Steill announced it was time for a call to the public and requested public comment forms for those who wanted to speak or who wanted to address any action items.

DISCUSSION/ACTION ITEMS

1. **Approval of Minutes:** Vice President Steill asked for a motion to approve the minutes from the BOH Meeting held on July 27, 2015. Motion was made by Mr. Don Cassano to approve the BOH minutes as presented. Motion was seconded by Ms. Nedra Halley and the motion passed unanimously. Mr. Scott Somers and Ms. Francisca Montoya abstained.

2. **Fee Waiver Application**

Ms. Jeannie Taylor

(See attached Coversheet document – Summary sheet for 8-17-15 BOH meeting)

Ms. Jeannie Taylor presented one fee waiver application. She reported that the applicant has followed all the requirements for the application process.

Motion to approve the 1 Fee Waiver applications was made by Mr. Don Cassano, seconded by Ms. Nedra Halley and all were in favor. Motion passed unanimously.

3. **Approval of FY16 OMB budget recommendation**

Mr. Scot Pitcairn

Mr. Scot Pitcairn reported that the recommendation to approve the FY16 OMB budget for the Department of Public Health has been approved in the prior finance committee meeting.

Motion to approve the FY16 OMB budget recommendation was made by Ms. Francisca Montoya, and seconded by Ms. Nedra Halley and the motion passed unanimously.

4. **Approval of FY16 OMB budget recommendation**

The recommendation to approve the FY16 OMB budget for Environmental Services has been approved in the prior finance committee meeting

Motion to approve the FY16 OMB budget recommendation was made by Ms. Francisca Montoya, and seconded by Mr. Don Cassano and the motion passed unanimously.

Discussion Items:

Dr. Bob England

- 1. Public Health Report:**
 - i. Human Resources**
 - ii. Communication**
 - iii. Infrastructure**
 - iv. Strategic Planning**
 - v. Programs**
 - vi. Disease Update**
 - vii. Future Topics**

Dr. Bob reported that he is attending the Maricopa County Medical Society board meeting on 8/18/2015. Both topics in question from the previous Board of Health meeting (e-cigarettes and immunizations) will be discussed. Dr. Bob is also participating in Rep. Carter’s immunization stakeholder meeting on 8/18/2015. Ms. Montoya asked the dates for the NACCHO annual conference. NACCHO 2016 will be held July 19 – 21 in Downtown Phoenix. The theme of the conference this year is “Cultivating a Culture of Health Equity”. Dr. Bob will be sharing more information as the event approaches.

ANNOUNCEMENTS AND CURRENT EVENTS

- Next meeting is October 26, 2015

ADJOURNMENT: There being no further business, motion to adjourn the meeting was made by Mr. Don Cassano, seconded by Ms. Nedra Halley and motion was passed unanimously. The meeting was adjourned at 3:16 p.m.